

# POLITICALTOURS

Travel beyond the headlines

## GROUP BOOKING FORM

NAME OF TOUR <hr/>	DATES <hr/>
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TRAVELLERS' NAMES Give your name as you would like it to appear on documents issued to other tour participants – in block capitals please.	ROOM TYPE – please tick			
	Twin 2 beds	Double 1 bed	Single	special requests or dietary requirements
1 <hr/>	<hr/>	<hr/>	<hr/>	<hr/>
2 <hr/>	<hr/>	<hr/>	<hr/>	<hr/>
3 <hr/>	<hr/>	<hr/>	<hr/>	<hr/>
4 <hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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6 <hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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8 <hr/>	<hr/>	<hr/>	<hr/>	<hr/>
9 <hr/>	<hr/>	<hr/>	<hr/>	<hr/>
10 <hr/>	<hr/>	<hr/>	<hr/>	<hr/>
YOUR NEXT OF KIN or contact in case of emergency.	Relationship		Telephone	
1 <hr/>	<hr/>		<hr/>	
2 <hr/>	<hr/>		<hr/>	
3 <hr/>	<hr/>		<hr/>	
4 <hr/>	<hr/>		<hr/>	
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9 <hr/>	<hr/>		<hr/>	
10 <hr/>	<hr/>		<hr/>	

**Political Tours Limited**, Bloxham Mill, Barford Road, Bloxham OX15 4FF, UK.  
 +44 (0) 843 289 2349 info@politicaltours.com www.politicaltours.com  
 Registered Company Number 7066167

All bookings with Political Tours Ltd are insured under the UK Package Tour Regulations by IPP Ltd. For further information see [www.ipplondon.co.uk](http://www.ipplondon.co.uk).

### PASSPORT DETAILS

Essential in case of emergency on tour (not applicable for tours in the UK).

Title	Surname	First Names	Nationality
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Date of Birth (DD/MM/YY)	Place of Birth	Passport Number	Place of Issue	Date of Issue (DD/MM/YY)	Date of Expiry (DD/MM/YY)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

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DETAILS OF PERSON SIGNING THIS FORM, TO WHOM ALL CORRESPONDENCE WILL BE ADDRESSED – in block capitals please.

Name

Address

Postcode

Telephone (home)

Telephone (work)

Mobile

Fax number

Email

### PAYMENT

EITHER Deposit(s) £

Deposits are per person. In order to confirm your chosen tour a deposit of £350.00 per person is required. On occasions this sum may be higher, but we will inform you at the time of booking if this is the case.

OR Full Payment £

Full payment is required if you are booking within eight weeks of departure.

We prefer payment by cheque, debit card or bank transfer.

### CHEQUES

All payments need to be made to Eyewitness Journeys Ltd, and write the tour name on the back of the cheque.

### BANK TRANSFERS

Please give your surname as a reference and allow for all bank charges.

Account name: Eyewitness Journeys Ltd

Account number: 21752690

Sort code: 090129

IBAN: GB82ABBY09012921752690

Swift/BIC: ABBYGB2LXXX

Address of bank: Santander Bank, 2 Triton Square, Regent's Place, London, NW1 3AN, United Kingdom.

Please tick here if you have paid by bank transfer.

**I have read and agree to the Booking Conditions on behalf of all listed on this form.**

Signature

Date

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## HOW TO BOOK AND PAY

**There are two steps to booking a tour:**

### 1) Booking and Deposit

In order to confirm your chosen tour, a deposit of £350.00 per person is required. On occasions this sum may be higher, but we will inform you at the time of booking if this is the case.

We will then send notification that we have confirmed your booking. All our tours require a minimum number of clients for a tour to go ahead. If we do not meet this figure we may cancel a tour and will return your deposit.

### 2) Payment in Full

Full payment must then be made 8 weeks before departure, upon which we will send you further details of the tour.

If we do not receive all payments due in full and on time, we are entitled to assume that you wish to cancel your booking. In this instance, we will be entitled to retain your deposit.

Payment may be paid by cheque through the post, by transfer to our bank account or by credit / debit card over the telephone. We do not keep details of your credit card information as these are entered directly into our banking system over the phone. There is a charge of up to 3% for credit card bookings.

We also require that you provide us with details of your travel insurance as defined by our booking terms and conditions before departure.

### Land Only Tour Operator

Political Tours is a land only tour operator. Our tour costs do not include flights and clients need to make their own travel plans to and from our destinations. We can, however, provide the details of routes, flights, and agents with whom you can make a booking.

### Insurance and Hazards Inherent in Our Tours

It is in the nature of the itineraries we offer that the British Foreign and Commonwealth Office, whose advice is the standard for the British insurance industry, may have advised against all but essential travel in areas that we cover or pass through on our tours. We require all our clients to be insured to cover such an eventuality.

Your policy must also include comprehensive medical cover, i.e. the costs of evacuation and repatriation from the remote destinations included in your tour in the event of illness or accident, in addition to other medical requirements.

Please see the essential information section of the tour you are booking as well as our booking terms and conditions on the website for further details.

### Health and Safety Standards

It is in the nature of some of the destinations and areas we cover that standards of health and safety will not be the same as in the UK and may often be lower. Please check the Foreign and

**As a tour company that specialises in politics and international affairs we have specific conditions that concern the risks inherent in some of our tours. There is a brief overview of some of these below. It is important, however, that you read the full version of our Terms and Conditions before you book.**

Commonwealth Office travel website at [www.fco.gov.uk/travel](http://www.fco.gov.uk/travel) or call 0845 850 2829 to help you make informed decisions about your safety abroad.

### Pre-existing Medical Conditions and Disabilities

Please inform us of any pre-existing medical conditions or disabilities that could affect your holiday. Please ensure that you travel with sufficient supplies of medication. When flying always pack enough medication in your hand luggage to tide you over should flights be delayed or your hold luggage go missing.

### Your Booking is Insured

In accordance with "The Package Travel, Package Holidays and Package Tours Regulations 1992", all passengers booking with Political Tours Ltd are fully protected for the initial deposit and subsequently the balance of all monies paid to us, including repatriation if required, arising from cancellation or curtailment of your travel arrangements due to the insolvency of **Political Tours Ltd**.

There is no requirement for financial protection of day trips, and none is provided. This insurance is only valid for packages booked that **DO NOT** include flights.

**Consumer aware:** Your booking is insured by IPP Ltd and its panel of insurers. This insurance is only valid for passengers who book and pay directly with/to **Political Tours Ltd**. For further information please go to [www.ipplondon.co.uk](http://www.ipplondon.co.uk).

This insurance has been arranged by International Passenger Protection Limited and underwritten by insurers who are members of the Association of British Insurers & Lloyds Syndicates.

### Cancellation Charges

Should you need to cancel your tour once it has been confirmed, the party leader must immediately notify us in writing.

Notice of your cancellation will only be effective when we receive it in writing at our offices. In the event of cancellation, the following cancellation charges will be payable:

<b>Period before departure within which written notification of cancellation is received by us</b>	<b>Cancellation charge per person</b>
Up to 56 days	Deposit
55 to 28 days	50%
27 to 15 days	75%
14 days or less	100%

Where the cancellation charge is shown as a percentage, this is calculated on the basis of the total cost payable per person cancelling excluding amendment charges. Any insurance premiums paid by you and amendment charges are not refundable in the event of cancellation.